

**Dr. Grace O. Doane Alden Public Library
Trustee Meeting**

Date/Time: August 13, 2025
Location: Alden Library

Greg Lascheid: present__ absent_X__
Dean Vandervort present X absent__
Chris Kuhnle: present_X__ absent __
Jessica Christensen: present X __absent

Lucy Rodriguez: present__X_ absent_
Kathy Blome: present__X absent__
Carol Vanderloop: present_X__ absent__
Lisa Liittschwager: present__X_ absent__

Minutes Approval: Reviewed minutes. Move to approve by Jessica Christensen with change of marking Kathy Blome “present” instead of absent for the July 2025 meeting Seconded_ by Kathy Blome, Passed unanimously.

Librarian’s Report: They have been working on installing the new fire alarm in the library. Also fixed the lights in the front foyer. All three lights were not working. Updated with LED bulbs and new fixture. Programs have wrapped up for the summer with the last sewing class which was part 3 in a series of classes with Laura and Courtney. We have a lot of people in the library and our circulation numbers have greatly increased. We had started an incentive program to check out 10 books and get a prize from our prize box. This has been very successful along with weekly challenges in the children’s area to also get a prize. We have also seen an increase in the usage of the Interlibrary Loan program which is partly due to the records being updated so it is accurate and up-to-date with items owned by libraries. Getting ready for the after-school program. Will be doing a kick off inviting parents for the first session to go over rules and expectations. Nextera grant money allowed us to order two VR headsets, 3D printer, and other hands on STEM items.

Motion made by Lucy Rodriguez to approve librarian’s report and seconded by Chris Kuhnle, passed unanimously.

Special Account Balance: \$11238.09

Approve Bills: Moved _Lucy Rodriguez__ Seconded__Kathy Blome _____
(narrative/notes): Passed unanimously.

New Business

Reviewed and discussed virtual reality policy. Motion made to approve policy and waiver for virtual reality head sets by Jessica Christensen, seconded by Chris Kuhnle, passed unanimously.

Board had discussion about whether or not to charge for 3-D printed items. Board will review usage at a future meeting. Motion made to approve policy and waiver for 3-D printer by Jessica Christensen and seconded by Kathy Blome, passed unanimously.

Motion to approve cleaning rate increase from \$100 per week to \$120 per week made by Jessica Christensen and seconded by Kathy Blome, passed unanimously. Board would like to put job out for a bid for the next budgeting cycle.

Building Maintenance update-lights were replaced in the entryway including the overhead fixture. Fire Alarm is currently being installed and should be done soon.

Old Business

Carol spoke to city maintenance department and they informed her that they had already sprayed twice for weeds this year. She asked them to spray for weeds again and put down some grass seed after the weeds are under control. Chris Kuhnle offered to contact Dave Hensing about spraying for weeds and what he would recommend. Director has contacted North County Landscaping several times with no response for an estimate.

Rental Reviews

There were no rentals to review.

Board Education-Iowa Library Trustee's Handbook: 2021 edition, page 92, complete the library board assessment and we will discuss next meeting.

Adjourn: Time 12:15 pm , motion by Jessica Christensen Seconded by Kathy Blome, passed unanimously.

Next meeting is scheduled for **Wednesday**, September 10, 2025 at 11:30pm.