

**Dr. Grace O. Doane Alden Public Library
Trustee Meeting**

Date/Time: November 14, 2024
Location: Alden Library

Greg Lascheid: present__ absent__X_
Dean Vandervort present X absent__
Chris Kuhnle: present_X__ absent _
Jessica Christensen: present_X_ absent__ _

Lucy Rodriguez: present__x__ absent_
Kathy Blome: present_X_ absent__
Carol Vanderloop: present_X__ absent__
Lisa Liittschwager: present__X_ absent__

Minutes Approval: Reviewed minutes. Move to approve. Moved by Jessica Christensen Seconded_ by Kathy Blome, Passed unanimously.

Librarian's Report:

Received two grants for children's books including the Brownstone Foundation and the Pilcrow Foundation. Will receive 100 books from the Brownstone Foundation and 82 books from the Pilcrow Foundation. The Pilcrow Foundation does require a sponsor to pay \$400 (Friends of the Alden Library) in return for \$1400 worth of books.

Programs are going great. Tuesdays are very busy with the K-3rd graders, parents and siblings at the library. Thursdays are also busy with 4th-6th graders and their younger siblings who hang out upstairs during program. We are starting to offer some adult programs such as a class with UBTC, wreath making class and others.

December 12th will be the holiday open house after the board meeting with a craft, snacks, and drinks.

Moved by Kathy Blome Seconded by Dean Vandervort, Passed unanimously.

Special Account Balance: \$

Approve Bills: Moved __Kathy Blome __ Seconded __Lucy Rodriguez ____
(narrative/notes): Passed unanimously.

New Business

Next month will start the FY26 budget discussions.

Old Business

Storm repair updates – trees have been removed, still waiting on window. Received bid from Imperial Points to do repair work above back door. This is the only bid received after numerous phone calls and two other contractors who failed to turn in estimates. Motion by Jessica Christensen to have Imperial Points do the work. Seconded by Lucy Rodriguez, passed unanimously.

Fire Alarm System update – have received two estimates and waiting for a third bid. Director is planning to apply for a Schiller Grant to pay for the system update or hopefully at least partial payment for the new system which will be approximately \$16,000-\$17,000.

Iowa Code Chapter 21 Update – google meet will be used to fulfill this requirement.

Board Education

Chapter 5 from the Trustee Handbook was emailed to board prior to meeting. Reviewed the duties of different city departments at the meeting.

Adjourn: Time 11:50 am , motion by Jessica Christensen Seconded by Kathy Blome, passed unanimously.

Foundation Meeting begins at 11:50am.

Financials

Reviewed the financial report from Lisa Prochaska and discussed possible upcoming expenses to be paid from the Foundation. Discussed the two CDs that were coming up for renewal. Motion made by Jessica Christensen to reinvest the smaller CD in a 91-day CD which will come due on February 14, 2025 and seconded by Dean Vandervort, passed unanimously.

Adjourn – 12:04 pm motion by Jessica Christensen, seconded by Kathy Blome, passed unanimously.