

**Dr. Grace O. Doane Alden Public Library
Trustee Meeting**

Date/Time: December 10, 2025
Location: Alden Library

Dean Vandervort present X absent____
Chris Kuhnle: present X__ absent __
Jessica Christensen: present X __absent
Lucy Rodriguez: present____ absent_X

Kathy Blome: present_X_ absent____
Carol Vanderloop: present____ absent__X_
Meagan Herrin present____ absent__X_
Lisa Liittschwager: present__X_ absent____

Minutes Approval: Reviewed minutes. Move to approve by Dean Vandervort Seconded_ by Jessica Christensen, Passed unanimously.

Librarian's Report: Finishing up programming for the year for Story Time and the After School Program. Santa and Mrs. Claus will be at the library on December 20th.

Approve Librarian's Report: Moved _ Dean Vandervort __ Seconded__ Chris Kuhnle _____
(narrative/notes): Passed unanimously.

Special Account Balance: \$

Approve Bills: Moved _ Jessica Christensen __ Seconded__ Dean Vandervort _____
(narrative/notes): Passed unanimously.

New Business

Review bids for cameras from Central Lock Security. Board would like another bid and suggested Wikert or J&S Lock for suggestions.

Carpet choices- waiting for actual bid from Olberding for two samples of carpet.

Budget planning worksheet was distributed in binders.

Old Business

None.

Rental Reviews

Two rentals were reviewed. Rental for November 27, 2025 was given full refund of deposit of \$50. Rental for December 5, 2025 was granted a refund of \$25 out of \$50 due to the extra cleanup involved after the rental. Director will send letter to renter and deposit checks.

Board would like a statement added to the rental policy that the key must be picked up from the library staff. Will be brought to next meeting for review and approval.

Board Education

Review of open meetings law after Director attended the new open meetings training offered by Iowa League of Cities.

Adjourn: Time 12:15 pm, motion by Jessica Christensen Seconded by Dean Vandervort, passed unanimously.

Next meeting is scheduled for Wednesday, January 14, 2026 at 11:30pm.